

I. PRAYER (10 MINUTES)

Date: _____

II. REVIEW CLARITY QUESTIONS 1-4 AND SCORECARD (10 MINUTES)

Top Priority:

Build a Healthy & Cohesive Parish Leadership Team (PLT)

Defining Objectives:

Finalize Your PLT	Utilize Weekly PLT Meeting Model	Implement Commitments to Building a Healthy Team	Pray Intentionally as a PLT	Foster a Culture of Spiritual Vulnerability on the PLT	Communicate the Role of the PLT
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Standard Operating Objectives:

Prayer	Morale	Team Health	Sunday Experience	Faith Formation	Finances	Youth Ministry
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Facilities	Communications Internal & External	Outreach/Evangelization	Stewardship	School	Upcoming Activities	
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

III. TACTICAL AGENDA ITEMS (45 MINUTES)

TOPIC

TOPIC

TOPIC

TOPIC

TOPIC

TOPIC

TOPIC

IV. POTENTIAL STRATEGIC TOPICS (0 MINUTES)

TOPIC

TOPIC

TOPIC

TOPIC

TOPIC

TOPIC

TOPIC

V. COMMITMENT CLARIFICATION (5 MINUTES)

VI. CASCADING COMMUNICATION (5 MINUTES)

Meeting Outline

I. PRAYER (10 MINUTES)

Solicit prayer intentions and pray as a team for each other, for the team and for the parish.

II. REVIEW CLARITY QUESTIONS 1-4 AND SCORECARD (10 MINUTES)

Quickly review the top priority, defining objectives and standard operating objectives of your parish and note the current status of each.

III. TACTICAL AGENDA ITEMS (45 MINUTES, LONGER IF NEEDED)

Identify the tactical issues to be covered, assign an order for that discussion and dive in. This is also where you review and discuss upcoming parish activities.

IV. POTENTIAL STRATEGIC TOPICS (0 MINUTES)

As you progress through your meeting, use this area to note the topics that you need to cover during a separate strategic meeting. Be sure to resist the temptation to resolve them right away.

V. COMMITMENT CLARIFICATION (5 MINUTES)

Ask one team member to chart the decisions and actions that were committed to during the meeting. Team leaders should note these as well.

VI. CASCADING COMMUNICATION (5 MINUTES)

Discuss what each team member should communicate to their direct reports from the meeting. Agree on a timeframe for that communication to happen (within 24 hours is best).

Stage 2 Defining Objectives Descriptions

FINALIZE YOUR PLT

All members of the parish leadership team understand and embrace the four qualities (Committed and Present, Mature, Team Player and Whole-Parish Oriented).

UTILIZE WEEKLY PLT MEETINGS MODEL

The parish leadership team meets on a weekly basis and follows the weekly meeting model with the scorecard.

IMPLEMENT COMMITMENTS TO BUILDING A HEALTHY TEAM

The parish leadership team is intentionally following through on the commitments made at the conference (see page 42).

PRAY INTENTIONALLY AS A PLT

The parish leadership team has a reliance on prayer exemplified by following through on the team prayer commitments from the conference.

FOSTER A CULTURE OF SPIRITUAL VULNERABILITY ON THE PLT

Team members follow up with each other on prayer intentions, have spiritual conversations, and share with each other what God is doing in their lives.

COMMUNICATE THE ROLE OF THE PLT

The pastor has communicated the role of the parish leadership team to the staff and councils and addresses any questions about the role of the parish leadership team.